

NSGSC Protection of Personal Information Code

1. Accountability: North Shore Girls Soccer Club ("Club") is responsible for personal information under its control and has designated the "Club" registrar accountable for compliance with the principles of this Code.
2. Identifying Purposes: The purposes for which personal information is collected shall be identified by North Shore Girls Soccer Club at or before the time the information is collected (refer to "How we protect and use the personal information that we collect" statement).
3. Consent: The knowledge and consent of the user are required for the collection, use, or disclosure of personal information, except where inappropriate.
4. Limiting Collection: The collection of personal information shall be limited to that which is necessary for the purposes identified by North Shore Girls Soccer Club. Information shall be collected by fair and lawful means.
5. Limiting Use, Disclosure, and Retention: Personal information shall not be used or disclosed for purposes other than those for which it was collected, except with the consent of the individual or as required by law. Personal information shall be retained only as long as necessary for the fulfillment of those purposes.
6. Accuracy: Personal information shall be as accurate, complete, and up-to-date as is necessary for the purposes for which it is to be used.
7. Safeguards: Personal information shall be protected by security safeguards appropriate to the sensitivity of the information.
8. Openness: North Shore Girls Soccer Club shall make readily available to users specific, understandable information about its policies and practices relating to the management of personal information.
9. Individual Access: Upon request, a user shall be informed of the existence, use, and disclosure of their personal information, and shall be given access to that information. A user is entitled to question the accuracy and completeness of the information and have it amended as appropriate.
10. Compliance: A user can question compliance with the above principles to the Registrar of North Shore Girls Soccer Club. North Shore Girls Soccer Club has policies and procedures to respond to the questions and concerns and to regulate all volunteers access to confidential information.

This code is in compliance with the privacy standard issued through the Canadian Standards Association (CSA Code).